

## Writing an essay while remembering your reader

Here are a few points to keep in mind while writing and then a list of so called "connectors".

**1, Make an outline – then write a draft** . Read through your draft and think about what you need to change, **rewrite it**. Leave the essay for a day or two, go back and see if you spot more things that can be improved.

2, Your reader doesn't not know what you're thinking so **make sure you're making sense** without being childish.

3, Ask a friend to read your essay and see if it makes sense.

4. **Avoid being "boring"** – make sure your introduction is interesting and that your final sentence is convincing. Mix **long sentences and short**. Don't use the same words over and over – look for synonyms.

5, Use connectors whenever it is appropriate.

List of connectors and words that will help your reader to see whether you're comparing, contrasting or simply adding information:

<b>To begin with, first of all</b>	För det första , till att börja med
<b>Secondly</b>	För det andra
<b>Furthermore</b>	Vidare, dessutom (ganska formellt)
<b>In addition</b>	Dessutom
<b>However, but</b>	Å andra sidan , men
<b>Despite in spite of</b>	Trots att
<b>Nevertheless nonetheless</b>	Icke desto mindre, men ändå
<b>Besides</b>	Desutom, förutom, å andra sidan
<b>No matter how</b>	Hur mycket man än ...
<b>Whereas</b>	Medan
<b>Though, although</b>	Trots att, även om
<b>Consequently</b>	Följaktligen, alltså, sålunda
<b>Thus</b>	Sålunda (formellt)
<b>Provided, providing in case</b>	Förutsatt att , om
<b>On the other hand</b>	Å andra sidan
<b>In conclusion, finally, to sum things up</b>	Slutligen

Example: **To begin with/** first of all, let me say that I am the unemployed head of a family of six, and that all my four children are at school. **Nevertheless** I am entitled to draw only the minimum benefits. My wife **on the other hand** has never been unemployed.